

FY 2026

University of Kentucky

Endowment Fund Create and Change Form

Action necessary: Choose one of the actions below:

New Fund

Change a Current Fund

Close/Block Fund

EA initial approval: \_\_\_\_\_

AFRS approval: \_\_\_\_\_

AFRS approval: \_\_\_\_\_

AFRS approval: \_\_\_\_\_

AFRS keyed: \_\_\_\_\_

Final Verification: \_\_\_\_\_

EA final approval: \_\_\_\_\_

Basic Screen:

FM Area

Fund Number

Short Title (21 spaces)

Long Title (Full Name)

Valid From: Valid To:

Fund TypeFunds Application

Additional UK Fund Fields:

Research Priority Area

Business Area

Discipline

Department

Earning Pool ID

Cancer Research Match

Net Asset Class

Contact Person (First then Last Name)

Responsible Person (Last, First Name)

Functional Area

Add UK Endowment Fields:

Endowment Type

Service fee

Share Value

Spending Rule Rate

RCTF

Endowment Term

Governing Document

Exempt from service fees

Spending Agreement

Non-Standard Spending Distribution

Adjusted Contributed Value

Next Year Estimated Spending

Endowment Category

Fund Currency

First Deposit

Special Condition

Endowment Spending Distribution:		
Cost Center and Fund cannot both be entered on the same line		
Cost Center	Fund	Distribution percentage
Please enter one cost center or fund per line. Be sure that that the total distribution equals 100%. Thank you.		
Total		

**Required Explanation:** Briefly explain the intended use of the endowment fund form and attach a copy of the final endowment agreement as supporting documentation for new or amended fund agreements.

Originator's signature	Business Officer signature	Area Budget Officer signature	Endowment & Gift Accounting signature
<div></div>	<div></div>	<div></div>	<div></div>
Date	Date	Date	Date