ExpenseIt is a feature utilized within the mobile app that turns receipts into expenses, automatically, and sends them directly into Concur Expense. It makes submitting receipts, creating expense reports and getting reimbursed quicker and easier by doing a lot of the work for you.

How does the ExpenseIt feature utilized in the mobile app captures receipt images which in turn automatically generates an our of pocket expense from that image.         The image below displays how the receipt will appear in when ExpenseIt is enabled.         WMLABLE EXPENSES         Image below displays how the receipt will appear in when ExpenseIt is enabled.         Image below displays how the receipt will appear in when ExpenseIt is enabled.         Image below displays how the receipt will appear in when ExpenseIt is enabled.         Image below displays how the receipt will appear in when ExpenseIt is enabled.         Image below displays how the receipt will appear in when ExpenseIt is enabled.         Image below displays how the receipt will appear in when ExpenseIt is enabled.         Image below displays how the receipt image to the set of the	How is the Expens	eIt Feature in the Co	ncur mobile a	pp Us	eful		
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AVAILABLE EXPENSES							
Image: Solution		AVAILABLE EXPENSES					
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Image: State Control of the state of th		Expense Detail	Expense Type	Source	Date +	Amount	
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If the expense is related to a procurement card transaction end-users will need to 'match' the receipt image to the corresponding procurement card transaction.		- 48C	Refreshments & Meals - 530401	G	08/28/2018	\$0.00	
If the expense is related to a procurement card transaction end-users will need to 'match' the receipt image to the corresponding procurement card transaction.		2 ENTER	Refreshments & Meals - 530401	G	06/29/2018	\$0.00	
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If the expense is related to a procurement card transaction end-users will need to 'match' the receipt image to the corresponding procurement card transaction.		Auto Allowance - 535601 10th of Ramadan	Auto Allowance - 535601		06/29/2018	\$5.00	
		If the expense is related and-users will need to corresponding procu	ated to a procur to `match' the r rement card tra	rement eceipt ansactio	card transa image to th on.	e	

Can this feature be	disabled
What if I prefer not to use the ExpenseIt Feature?	End-Users have the ability to disable the ExpenseIt feature which allows the captured image to populate only in their Receipt Library and will not appear as an expense.
	The instructions below are how to disable the ExpenseIt feature on either iPhone or Android mobile devices.
	iPhone (iOS) Device:
	<ol> <li>Click on the menu icon = in the top left corner of the Concur mobile app.</li> </ol>
	Trips View your trips
	Expenses List of your expenses
	Expense Reports Review and submit your reports
	Approvals Approve items anywhere, anytime
	Requests . Manage your authorizations
	Book Expenselt Create Mileage

Concur – Mobile A	pp Ex	xpenseIt	Feature
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✓ Settings     Notifications   Allow Notifications   ✓   Vibrate on Notifications   ✓   Options     Expenselt   Automatically generate expenses   from captured receipts.	
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