

University of Kentucky  
Endowment Fund Create and Change Form

Action necessary: Choose one of the actions below:

New Fund

Change a Current Fund

Close/Block Fund

EA initial approval: \_\_\_\_\_  
AFRS approval: \_\_\_\_\_  
AFRS approval: \_\_\_\_\_  
AFRS approval: \_\_\_\_\_  
AFRS keyed: \_\_\_\_\_  
Final Verification: \_\_\_\_\_  
EA final approval: \_\_\_\_\_

Basic Screen:

FM Area  
Fund Number  
Name (21 spaces)  
Description

Valid From:

Valid To:

Fund Type Funds Application

Additional UK Fund Fields:

Research Priority Area Cancer Research Match  
Business Area Net Asset Class  
Discipline Contact Person  
Department Responsible Person  
Earning Pool ID Functional Area

Add UK Endowment Fields:

Endowment Type Spending Agreement  
Service fee Non-Standard Spending Distribution  
Share Value Adjusted Contributed Value  
Spending Rule Rate Next Year Estimated Spending  
RCTF Endowment Category  
Endowment Term  Fund Currency  
Governing Document First Deposit   
Exempt from service fees Special Condition

Endowment Spending Distribution:

Cost Center and Fund cannot both be entered on the same line

Cost Center Fund Distribution percentage

Total

Please enter one cost center or fund per line. Be sure that that the total distribution equals 100%. Thank you.

Required Explanation: Briefly explain the intended use of the endowment fund form and attach a copy of the final endowment agreement as supporting documentation for new or amended fund agreements.

Originator's signature

Business Officer

Area Budget Officer

Endowment & Gift Accounting

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date