SAP Biweekly Payroll Schedule for July - Dec 2022

Time Load, Time Transfer, and Time Evaluation MUST be run EACH day

Documents MUST be received in Compensation by Monday 5:00 PM EST	Data and Time Input MUST be entered by Thursday 5:00 pm EST Payroll Run (Prelim)	Corrections & Other Data MUST be entered Sunday 5:00 pm EST Payroll Correction Run (Trial)	Departments have until Monday 5:00 pm EST for biweekly payroll corrections Payroll Correction Final Run	Payroll Period Dates				**Earliest Retro Date Set After BW Payroll	
Bi-Weekly Date	Bi-Weekly Date	Bi-Weekly Date	Bi-Weekly Date	Begin	End	Date Paid	PR #		
06/27/2022	06/30/2022	07/03/2022	Tuesday NOON 7/5/2022	6/19	7/2	7/8	14		
07/11/2022	07/14/2022	07/17/2022	07/18/2022	7/3	7/16	7/22	15		
07/25/2022	07/28/2022	07/31/2022	08/01/2022	7/17	7/30	8/5	16		
08/08/2022	08/11/2022	08/14/2022	08/15/2022	7/31	8/13	8/19	17	06/19/2022	
08/22/2022	08/25/2022	08/28/2022	08/29/2022	8/14	8/27	9/2	18		
09/02/2022	09/08/2022	09/11/2022	09/12/2022	8/28	9/10	9/16	19		
09/19/2022	09/22/2022	09/25/2022	09/26/2022	9/11	9/24	9/30	20		
10/03/2022	10/06/2022	10/09/2022	10/10/2022	9/25	10/8	10/14	21		
10/17/2022	10/20/2022	10/23/2022	10/24/2022	10/9	10/22	10/28	22		
10/31/2022	11/02/2021 Wednesday	11/06/2022	Monday NOON 11/07/2022	10/23	11/5	*11/10	23		
11/14/2022	11/16/2021 Wednesday	11/20/2022	Monday NOON 11/21/2022	11/6	11/19	11/25	24	09/25/2022	
11/28/2022	12/01/2022	12/04/2022	12/05/2022	11/20	12/3	12/9	25		
12/12/2022	12/15/2022	12/18/2022	12/19/2022	12/4	12/17	12/23	26		

The HR/Payroll system will be available for changes all day Saturday and Sunday until 5:00 pm EST.

*Paydate Changed Due to Bank Holiday

,

SAP Monthly Payroll Schedule for July - Dec 2022

Time Load, Time Transfer, and Time Evaluation MUST be run EACH day

Documents MUST be received in Compensation by Monday 5:00 pm EST	Data and Time Input MUST be entered by 5:00 pm EST Payroll Run (Prelim)	Corrections and Other Data MUST be entered by 5:00 pm EST Payroll Correction Run (Trial)	Corrections and Other Data MUST be entered by 5:00 pm EST Payroll Correction Final Run	Payroll Period Dates				**Earliest Retro Date Set After MO Payroll	Payroll Confirmation Off Cycle Processing WEDNESDAYS
Monthly Date	Monthly Date	Monthly Date	Monthly Date	Begin	End	Date Paid	PR #		Monthly Pay Area Only
07/18/2022	07/21/2022	07/22/2022	07/25/2022	07/01	07/31	07/29	7		
08/15/2022	08/18/2022	08/19/2022	08/22/2022	08/01	08/31	08/31	8	07/01/2022	
09/12/2022	09/15/2022	09/16/2022	09/19/2022	09/01	09/30	09/30	9		
10/10/2022	10/13/2022	10/14/2022	10/17/2022	10/01	10/31	10/31	10		10/26/2022
11/07/2022	11/10/2022	11/11/2022	11/14/2022	11/01	11/30	11/30	11	10/01/2022	
12/05/2022	12/08/2022	12/09/2022	12/12/2022	12/01	12/31	12/30	12		

Between payroll processing of preliminary run through finalizing process, salary and benefit encumberance reporting will be inaccurate

**Earliest retroactive processing date is set after the payroll has finalized and posted to accounting on Wednesday mornings.

Last updated: 5/18/2022